| **Date** | **Item Title** | **Summary of Decision**  | **Reason for urgency** |
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| 22nd January 2018 | Staffing Posts | 1. Approval given to recruit a Commercial and Business Support and Economic and Communications Policy Manager.
2. Approved the receipt of £170,000 grant funding.
3. Approved the appointment of a Senior Project Manager for Technical Education on a two year fixed term basis.
 | To ensure appointments can be made as soon as possible. |
| 24th January 2018 | Growing Places Investment Fund Approval - Pendle | Approved a Growing Places Investment Fund loan as set out in the draft resolution and authorised that Heads of Terms be finalised. | To finalise legal documentation as soon as possible. |
| 8th March 2018 | Growth Places Investment Fund – Bowker | Approved a Growing Places Investment Fund loan as set out in the draft resolution and authorised that Heads of Terms be finalised. | To finalise legal documentation as soon as possible. |
| 9th March 2018 | LEP 2018 / 19 Core Funding Application | Approval to the LEP Core Funding Application for 2018 / 19. | That the form must be submitted by 14th March 2018 |
| 15th March 2018 | DFT Consultation – Major Road Networks | Approval to the consultation response being submitted on behalf of the LEP to Government on the creation of Major Road Networks. | That the response must be submitted by 19th March 2018 |
| 27th April 2018 | Appointment of LEP Directors to Committee Vacancies | 4 x Committee Vacancies filled. | Important to have all posts filled in advance of the next round of Committee meeting in May – LEP Board not due to meet until 26th June 2018 |
| 21st May 2018 | East Lancashire College Merger | Consultation response approved. | That the response must be submitted by 27th May 2018. |
| 24th May 2018 | Pilot Careers Hub Submission | Approval given to submit a pilot proposal for a Lancashire Based Careers Hub. | That the response must be submitted by 25th May 2018. |
| 18th July 2018 | DCMS Grant for Digital Skills Coordinator | The Executive Committee approved the grant offer from DCMS to fund a Digital Skills Coordinator and associated costs to drive forward the Local Digital Skills Partnership in Lancashire. | That the offer be accepted as soon as possible and the post be created and appointed to as soon as possible. |
| 5th September 2018 | Bowker Growing Places Loan Approval | Approval to a loan facility. | That legal documentation needed to be signed off by 6th September 2018 |
| 20th September 2018 | AMRC Project – Allocation of additional funding | Approve an additional £2.8m allocation be given to this project. | That it be approved before the next Growth Deal Management Board scheduled for 3rd October 2018 |
| 3rd October 2018 | Appointment of Gareth Lindsay to the Skills Board | Appointment of a Committee Member following a recruitment process. | To ensure they were appointed in time for the next meeting of the Skills Board scheduled for 10th October 2018 |
| 23rd October 2018 | Digital Skills Innovation Fund – Final Submission | Approve an application to Government on behalf of the LEP for the digital skills innovation fund. | That the closing date for submission was 28th October 2018 |
| 27th December 2018 | Growing Places Loan - Luneside East Revised Proposal | Approve revised payment proposals. | In order for legal documentation to be signed off as a matter of urgency. |
| 17th January 2019 | Three new Skills and Employment Board Members approval | Appointment of three new Skills and Employment Board members following a recruitment process. | Intention to hold inductions for the new members as soon as possible and to ensure they are appointed in advance of the next Skills and Employment Board meeting. |
| 18th January 2019 | North Blackburn Growth Deal Funding Application | To conditionally grant the scheme a Growth Deal Funding allocation of £2.3m | Works scheduled to start on site on 23rd January 2019. |
| 23rd January 2019 | Approval of submission of Memorandum of Understanding regarding Government Grant for Skills Advisory Panel | To apply for £75k funding to support the Skills Advisory Panel | Short timescale following Government announcement in December 2018. |